

**MINUTES OF THE 29<sup>th</sup> MEETING OF THE EXECUTIVE COMMITTEE OF  
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON  
13.03.2013 AT 3:30 P.M. IN THE OFFICE OF SECRETARY HEALTH, CHANDIGARH  
ADMINISTRATION, SECTOR 9, UT, CHANDIGARH.**

**PRESENT**

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|----|--|------------------|
| 1. | Sh. Anil Kumar IAS<br>Secretary Health-cum-Chairman, CSACS<br>Chandigarh Administration                          | Chairman         |
| 2. | Sh. D.K. Tiwari IAS<br>Special Secretary Finance,<br>Chandigarh Administration                                   | Member           |
| 2. | Dr. Rajiv Vadehra, Director Health Services<br>Chandigarh Administration   | Member           |
| 3. | Dr. Soma<br>District Family Welfare Officer,<br>Chandigarh Administration  | Member           |
| 4. | Sh. Roshan Lal (DSP, Communication) – Representing<br>Senior Superintendent of Police<br>UT, Chandigarh          | Member           |
| 5. | Dr. Satnam Singh, President<br>FPAI- SEHAT Bhawan,<br>Site No. 3, Phase 3-A,<br>Sector 53, Mohali Branch, Mohali | Member           |
| 6. | Dr. Vanita Gupta,<br>Project Director,<br>Chandigarh State AIDS Control Society,<br>UT, Chandigarh               | Member Secretary |

**OFFICIALS FROM CHANDIGARH SACS**

1. Mr. Vijay Kumar Vij,  
Assistant Director (Finance)-cum-ADO,  
Chandigarh State AIDS Control Society, Chandigarh
2. Mr. Sandeep Mittal,  
Deputy Director (TI),  
Chandigarh State AIDS Control Society, Chandigarh
3. Ms. Teenu Chopra,  
Deputy Director (IEC),  
Chandigarh State AIDS Control Society, Chandigarh

The leave of absence was granted to Dr. Ramneek Singh Bedi, President IMA, Chandigarh Branch and Representative, Chandigarh Network of Positive People, Sector 15, Chandigarh.

At the outset, the Chairman welcomed all the members. The Project Director, Chandigarh SACS placed the agenda, item-wise, before the Executive Committee, for discussion. All the members took active part in the discussions and the following decisions taken by the Executive Committee are placed below.

Following the success of AIDSCON-2, the Secretary Health suggested that recommendations citing "Best Practices" may be drafted and submitted to NACO.

### **AGENDA ITEM NO. 1**

#### **CONFIRMATION OF THE PROCEEDINGS OF THE 28<sup>th</sup> MEETING OF THE EXECUTIVE COMMITTEE OF CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH.**

The proceedings of the 28<sup>th</sup> meeting of the Executive Committee held on 17.01.2013 were confirmed.

### **AGENDA ITEM NO. 2**

#### **ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 28<sup>th</sup> MEETING OF THE EXECUTIVE COMMITTEE**

The Executive Committee took note of the follow up actions taken on the proceedings of the last meeting, and expressed its satisfaction on the same.

Regarding provision of storage space for CSACS (Agenda Item No. 2), it was confirmed by the Director Health Services that suitable space has been identified in the premises of Civil Dispensary Sector 27 and will be allocated to Chandigarh SACS.

Regarding the awareness programme for Chandigarh Police (Agenda Item No. 4), the DSP/Communication, U.T. Chandigarh confirmed that the sensitization of the Chandigarh Police would begin in the month of March 2013.

### **AGENDA ITEM NO. 3**

#### **TI DIVISION**

#### **Recruitment of some staff for Don Bosco Navjeevan Society w.e.f. March 15, 2013, for implementing TI Project among IVD Users**

The Executive Committee approved the proposal to allow the NGO Don Bosco Navjeevan Society to hire a field office and recruit the three staff members, Project Manager, ANM, Doctor for 15 days from March 15 to March 31, 2013 at 50% of the monthly budgetary allowance sanctioned by NACO, amounting to ₹ 16,500/- (Rupees Sixteen Thousand Five Hundred Only). This would ensure continuation in the OST services to the IDUs while changing the contracted NGOs for implementing TI Project among IVD Users.

Accepted

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#### **AGENDA ITEM NO. 4**

##### **IEC DIVISION**

##### **Proposed IEC Activities**

The proposed IEC activities as submitted were approved.

1. An awareness stall will be put up in the Industrial Fair CHANDIKRIT 2013 from 15<sup>th</sup> to 19<sup>th</sup> March, 2013.
2. Participation in Health Mela to be held on 17.3.2013.
3. International AIDS Candlelight memorial will be observed in May 2013.
4. International day against Drug Abuse and Illicit Trafficking will be observed in the month of June, 2013.
5. A special awareness campaign over local FM, AIR and Community Radio on International day against Drug Abuse and Illicit Trafficking and World Blood Donors Day will be given in the month of June 2013 along with a newspaper advertisement 60 CC Colour in 1 Hindi and 1 English newspaper.
6. HIV/AIDS awareness through display panels installed on Chandigarh Railway Station will be continued for the month of April, May and June 2013. The same has been submitted to NACO for approval in the draft AAP 2013-14.
7. Phone in programmes over AIR as proposed in AAP 2013-14.
8. 10 Folk performances creating awareness about HIV/AIDS will be performed at different areas of Chandigarh in the month of June & July

#### **AGENDA ITEM NO. 5**

##### **STI DIVISION**

##### **A. Ratification of Funds – Procurement of Consumables for STI clinics**

₹ 4,500/- (Rupees Four Thousand Five Hundred Only) re-appropriated from component 1.4.5 to component 1.4.4.

##### **B. Re-appropriation of funds for photocopying of RPR (VDRL) reporting formats:**

₹ 4,500/- (Rupees Four Thousand Five Hundred Only) re-appropriated from component 1.3.6.2 to component 1.3.5.1.

The above re-appropriations were approved by the Executive Committee.



## **AGENDA ITEM NO. 6**

### **FINANCE DIVISION**

#### **A. Revision of Annual Action Plan 2012-13**

The committee was apprised about the approval of revised estimates as proposed by CSACS, by the Ministry of Health and Family Welfare, Department of AIDS Control (NACO). The members of the committee have noted the contents of the agenda items.

#### **B. Transfer of funds within allocated budget**

After deliberations, the committee approved the inter-unit funds transfer as per actual requirement. Accordingly, the calculations have been made and a sum of ₹ 2.00 Lacs is required to be transferred from New DBS account to GFATM Rd. II.

## **AGENDA ITEM NO. 7**

### **FINANCIAL SUPPORT FOR HIV AFFECTED/INFECTED WIDOWS AND CHILDREN LIVING IN CHANDIGARH**

It was approved that the social welfare scheme of providing financial support for HIV affected/infected widows and children living in Chandigarh may be transferred to the Social Welfare Department, Chandigarh Administration. The modalities of transfer including financial implications would be processed by the concerned departments.


## **AGENDA ITEM NO. 8**

### **ANY OTHER POINT WITH THE PERMISSION OF CHAIR**


#### **Utilization of unspent grant for Consumable (DBS Fund) for the emergency procurement of HIV and HCV Elisa Kits for Blood Banks**

The Executive Committee approved the emergency procurement of HIV and HCV Elisa test kits for three Govt. Blood Banks from the unspent grant for consumables (DBS Fund), 1.5.1.1, 1.5.1.2, 1.5.1.3.

The meeting ended with a vote of thanks to the Chair.

  
Project Director  
CSACS 13/3/13

  
DHS -cum-Chairman  
Administrative Committee  
CSACS

  
Secretary Health  
U.T., Chd. Administration