

**MINUTES OF THE 25th MEETING OF THE EXECUTIVE COMMITTEE OF
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON
06.03.2012 AT 4:00 P.M. IN THE OFFICE OF SECRETARY HEALTH, CHANDIGARH
ADMINISTRATION, SECTOR 9, UT, CHANDIGARH**

PRESENT

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| 1. | Sh. D.K. Tiwari IAS – Representing
Sh. Anil Kumar IAS
Secretary Health-cum-Chairman, CSACS
Chandigarh Administration | Chairman |
| 2. | Dr. Rajiv Vadehra
Medical Superintendent-cum-Jt. PMO – Representing
Dr. Chander Mohan
Director Health Services-cum-Chairman,
Administrative Committee, CSACS,
Chandigarh Administration | Member |
| 3. | Special Secretary Finance,
Chandigarh Administration, | Member |
| 4. | Dr. Soma
District Family Welfare Officer,
Chandigarh Administration | Member |
| 5. | Dr. Satnam Singh
President,
FPAI- SEHAT Bhawan,
Site No. 3, Phase 3-A,
Sector 53, Mohali Branch, Mohali | Member |
| 6. | Sh. Ravinder Singh – Representing
President
Chandigarh Network of Positive People
International Hostel, Sector 15, Chandigarh | Member |
| 7. | Dr. Vanita Gupta,
Project Director,
Chandigarh State AIDS Control Society,
Union Territory, Chandigarh | Member Secretary |

OFFICIALS FROM CHANDIGARH SACS

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| 1. | Mr. Baldev Singh,
Assistant Director (Finance),
Chandigarh State AIDS Control Society,
Chandigarh |
| 2. | Dr. Archana Mohan,
Consultant (CST),
Chandigarh State AIDS Control Society,
Chandigarh |
| 2. | Mr. Manoj Chawla,
Store-cum-Procurement Officer,
Chandigarh State AIDS Control Society,
Chandigarh |

Accepted *RN* *12/3/12*

The meeting was chaired by Sh. D.K. Tiwari IAS Special Secretary Health, Chandigarh Administration as per directives of the Secretary Health-cum-Chairman, CSACS who was occupied with urgent administrative work.

At the outset, the Chairman welcomed all the members and thanked them for attending the meeting. After this, the Project Director placed the Agenda Items before the members for discussion. All the members took active part in the discussions and the following decisions taken by the Executive Committee are placed below, item wise.

AGENDA ITEM NO. 1

CONFIRMATION OF THE PROCEEDINGS OF THE 24th MEETING OF THE EXECUTIVE COMMITTEE OF CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH.

The proceedings of the 24th meeting of the Executive Committee held on 21.12.2011 were confirmed.

AGENDA ITEM NO. 2

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 24th MEETING OF THE EXECUTIVE COMMITTEE

The Executive Committee took note of the follow up actions taken on the proceedings of the last meeting, and expressed its satisfaction on the same.

AGENDA ITEM NO. 3

CST DIVISION – RATIFICATIONS

The Executive Committee allowed the following ratifications:

1. Re-appropriation of funds for printing of IEC material:

The amount of ₹ 16,000/- (Rupees Sixteen Thousand Only) was approved to be re-appropriated from the head of CCC i.e. 2.2.1 to 2.3.1 meant for IEC.

2. Re-appropriation of funds to training head:

An amount of ₹ 6.5 lakhs was approved to be re-appropriated from the head of CCC i.e. 2.2.1 to 2.3.2 meant for training.

3. Re-appropriation of funds for purchase of OI/PEP drugs:

An amount of ₹ 2 lakhs was approved to be re-appropriated from the head of 2.2.1 of AAP 2011-12 meant for Community Care Centre to head 2.3.3 for procurement of OI/PEP drugs.

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4. Fixing of salary of CCC staff:

A. Medical Officer – The salary of Medical Officer (Part Time – 2 to 3 hrs.) @ ₹ 10,000/- P.M. was approved.

B. Janitor – The Executive Committee approved the appointment of Janitor @ ₹ 2500/- P.M. His hours of working are to be adjusted in accordance with the salary as per minimum wages under DC Rates.

C. Cook – A cook at a salary of ₹ 3000/- P.M. was approved by the Executive Committee. His working hours would be limited to preparation time of breakfast, lunch, tea, dinner in accordance with minimum wages under DC Rates.

AGENDA ITEM NO. 4

BLOOD SAFETY DIVISION – RECRUITMENT OF DATA ENTRY OPERATOR IN MODEL BLOOD BANK PGIMER

The one post of Data Entry Operator in Model Blood Bank PGIMER, allowed in the AAP 2011-12 is to be filled through proper recruitment procedure by advertising the position in the newspapers.

AGENDA ITEM NO. 5

STI DIVISION – RE-APPROPRIATION OF FUNDS UNDER STI COMPONENT

The Executive Committee approved the re-appropriation of funds of ₹ 39,486/- from sub-component 1.4.3 to 1.4.4.

AGENDA ITEM NO. 6

ICTC DIVISION

1. Fabrication of Mobile ICTC Van

The extra expenditure of Rs. 67,438/- over Rs. 6,00,000/- provided for fabrication of ICTC Van was approved for re-appropriation as per NACO guidelines from component head 1.3.1.3 to 1.3.2.2.

2. Recruitment of Driver for the Mobile ICTC Van

The salary indicated by NACO for the position of Driver for Mobile ICTC Van @ Rs. 5000/- P.M. is far below the minimum wages as decided by the State for this post. The Executive Committee directed that NACO be requested to revise the salary before the position is filled. Till the post is filled after the revision of salary by NACO, the present Driver running the IEC/ICTC Van be asked to drive the new Mobile ICTC Van.

Accepted
RD
12/26/12

AGENDA ITEM NO. 7

IEC DIVISION - PROPOSED ACTIVITIES

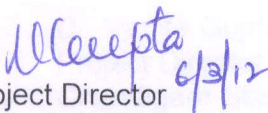
The Executive Committee approved the proposal of IEC activities i.e. display of awareness messages at Chandigarh Railway Station, spot and scroll advertisement on cable TV, placement of permanent hoardings in Govt. Schools for the year 2012-13. As these activities relate to FY 2012-13, the procurement procedure for the same may be initiated after 1st April, 2012.

AGENDA ITEMS NO. 8

EXTENSION OF ANNUAL CONTRACT OF STAFF WORKING UNDER CHANDIGARH SACS AND PERIPHERAL UNITS OF CHANDIGARH SACS.

The Executive Committee approved that the procedure for extension for one year of annual contract in respect of authorized posts with Chandigarh SACS, may be commenced. The extension of annual contract of staff with CSACS and peripheral units has to be made from 02.04.2012 to 31.03.2013, after performance evaluation.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS


DHS -cum- Chairman
Administrative Committee
CSACS


Special Secretary Health
U.T., Chd. Administration