

MINUTES OF THE 17TH MEETING OF THE EXECUTIVE COMMITTEE OF THE
STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON SEPTEMBER 09, 2009
AT 11.00 A.M. IN THE OFFICE OF SECRETARY HEALTH, CHANDIGARH
ADMINISTRATION, GMSH 16, U.T. CHANDIGARH.

PRESENT

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| 1. | Sh. Ram Niwas,
Secretary Health-cum-Chairman,
SACS, Chandigarh | Chairman |
| 2 | Sh. M. S. Bains,
Director Health & Family Welfare
Chandigarh Administration | Member |
| 3. | Dr. Kavita Talwar
District Family Welfare Officer
Chandigarh Administration. | Member |
| 3. | Sh. S.S.Srivastava
Senior Superintendent of Police
Chandigarh Administration | Member |
| 4. | Gp. Capt. P.S. Soni,
Hony. Secretary,
Servants of the People Society,
Lajpat Rai Bhawan, Sector 15-B, Chandigarh. | Member |
| 6. | Dr. Kavita Chavan,
Officiating Project Director,
State AIDS Control Society,
Union Territory, Chandigarh. | Member Secretary |

ALSO PRESENT

1. Mr. Ashwani Dogra
Assistant Director (Finance)
State AIDS Control Society
Union Territory, Chandigarh
2. Mr. Sandeep Mittal,
Dy. Dir (TI),
State AIDS Control Society,
Union Territory, Chandigarh.
3. Mr. Preet Kanwal Singh
Dy. Dir (IEC)
State AIDS Control Society
Union Territory, Chandigarh

The meeting was chaired by the Secretary Health-cum-Chairman, SACS, Chandigarh.

At the outset, the Chairman, SACS welcomed all the members and thanked everyone for attending the meeting. After that, item wise discussions were held on the placed agenda.

AGENDA ITEM NO. 1

CONFIRMATION OF THE PROCEEDINGS OF THE 16TH MEETING OF THE EXECUTIVE COMMITTEE, STATE AIDS CONTROL SOCIETY, UNION TERRITORY, CHANDIGARH.

The proceedings of the sixteenth meeting of the Executive Committee held on 27.04.2009 were confirmed.

AGENDA ITEM NO. 2

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 15TH MEETING OF THE EXECUTIVE COMMITTEE

The Executive Committee took note of the follow-up action taken on the proceedings of the last meeting and expressed its satisfaction on the same.

AGENDA ITEM NO. 3

TERMINATION OF ALL OUTREACH WORKERS BY 30.11.2009

Executive Committee approved the termination of all outreach workers working in ICTCs by 30.11.2009 with prior one month notice as per NACO Directions.

AGENDA ITEM NO. 4

ACTIVITIES PERTAINING TO IEC

4.1 Bus Back Panels

Executive Committee approved 10 bus back panels as Media form for HIV/AIDS awareness for initial six months and also suggested to hold workshop and meetings with the concerned personnel.

4.2 Theme Specific IEC Material for Targeted Intervention

Executive Committee approved for replication of IEC material sent by NACO and its supplies to Targeted Intervention.

4.3 Street Play

Executive committee approved the proposal to create awareness about HIV/AIDS, Condom Usage, Sexual Transmitted Infections in 9 colleges through two performances in each college.

4.4 Enhancing reach of Condom Vending Machine

Executive Committee has approved the installation of five new Condom Vending Machines at the suggested places with regular monitoring by SACS Officials.

4.5 Ten hoardings and 19 condom distribution boxes at Indian Oil Petrol outlets.

Executive Committee approved the installation of 10 hoardings at selected Petrol pumps outlets of Indian Oil Limited at a total cost of Rs. 2.00 lacs alongwith 19 condom distribution boxes.

AGENDA ITEM NO.5

TI Division

5.1 Provision of round the clock security

Executive Committee approved the recruitment of Security Guards for round the clock security for safe keeping of OST drug **Buprenorphine** and Secretary Health-cum-Chairman, SACS suggested installing CCTVs for stringent monitoring.

5.2 Funds to State Training Resource Centre

Executive Committee approved the release of NACO approved funds to State Training Resource Centre through the Director, PGIMER, Chandigarh after adjusting the unspent balance available with STRC as on March 31, 2009.

5.3 New qualification of various posts in TI projects

Executive Committee approved to implement recent NACO guidelines on qualification of staff for various posts in TI projects.

5.4 Deviation within component of TI

Executive Committee approved the deviation within the components of TI.

Secretary Health-cum-Chairman, SACS directed to withhold the grant in aid of all SACS funded NGO for next six month and suggested to conduct their audit by independent committee to be constituted by him. Case will be put up on

separate file

AGENDA ITEM NO.6

IMPLEMENTATION OF REVISED PAY RANGES AND FIXATION OF PAY OF STAFF AT SACS LEVEL AND FACILITY LEVEL

Executive Committee approved the implementation of the revised pay ranges and fixation of pay of staff at SACS and facility level as conveyed by NACO vide its letter no. 11011/18/2009 dated 24.06.2009 as per regulations/terms & conditions as envisaged in it.

AGENDA ITEM NO.7

ENHANCEMENT OF PAY- CASE OF SH. MANOJ CHAWLA, STORE OFFICER, CSACS

Executive Committee approved to release pay range i.e. Rs. 15,000/- w.e.f. 19.08.2008 to Mr. Manoj Chawla, Store –cum-Procurement Officer, CSACS.

AGENDA ITEM NO.8

PROCUREMENT OF ARTICLE/ MATERIALS ETC. WITHOUT QUOTATIONS- LIMIT RS. 15,000/-

Executive Committee approved the procurement of the article/materials etc. without quotations upto the value of Rs. 15,000/- by adopting and following the provision of rule 145 contained in GFRs.

AGENDA ITEM NO.9

RATIFICATIONS

- 9.1 Grant-in-aid released to partner NGOs**
- 9.2 External evaluation of TI projects**
- 9.3 Discontinuation TSU**
- 9.4 Renewal of contract of sweeper, SACS**

The action taken on the issues enlisted on the above said points after the approval of Secretary Health-cum-Chairman, SACS, DHS-cum-Chairman, Administrative Committee, SACS and Project Director, SACS has been ratified by the Executive Committee.

AGENDA ITEM NO.10

ANY OTHER ITEM WITH THE PERMISSION OF CHAIR

10.1. Extension of the contractual staff with enhanced salary

Executive Committee approved the extension of the services of the following Contractual staff with enhanced salary as under:-

Name & Designation of the official	Date of renewal	Present pay	Rates of enhanced salary
Mr. Sandeep Mittal	09.07.2009	25,000/-	As per NACO rules
Mr. Gurdip Singh	12.08.2009	15,000/-	As per NACO rules
Mrs. Urmila	01.03.2009	10,000/-	11,500/-
Mrs. Harinder Kaur	01.03.2009	10,000/-	11,500/-
Miss Ritu Chauhan	01.03.2009	10,000/-	11,500/-
Miss Neha Bhatnagar	01.03.2009	10,000/-	10,750/-
Mr. Narinder Singh	10.07.2009	10,000/-	As per NACO rules
Mr. Rajesh Kaushal	22.07.2009	10,000/-	As per NACO rules

10.2. Enhancement of remuneration in respect of staff appointed in Drop in Centre.

Executive Committee approved the proposal to be taken up with NACO for the enhancement of remuneration of staff appointed in Drop-in-Centre with recommendations after examination of the issue of enhanced rate of remuneration.


10.3 JD (Basic Service), DD (Basic Service), AD (Basic Service), HIV-TB Consultant, PPTCT Consultant have to undertake field visit at least 10 working days (each person) in a month to vulnerable/high risk prevalence districts and to district with weak performing ICTC.

Executive Committee approved to constitute a pool of the faculty from PGIMER/GMCH 32/GMSH-16/SACS for supportive supervisory visits to ICTCs on the pattern of Supervisory visits of NACO designated STI Clinics of PGIMER, GMCH-32, GMSH-16 with approval of honorarium @ Rs. 500/- per person, per visit, per ICTC & STI Unit.

The meeting is ended with the vote of thanks to the Chair.


Officiating Project Director
SACS


DH&FW-cum-Chairman
Administrative Committee
SACS


Secretary Health-cum-Chairman
SACS