



CHANDIGARH STATE AIDS CONTROL SOCIETY, UT, CHANDIGARH
INTERNATIONAL HOSTEL, MADHYA MARG (NEAR PGIMER),
SECTOR 15, CHANDIGARH
PHONE NO. 2544563, 2783300

GST No. 04PTLS10663C1D9

To,

Memo No. CSACS/ARC/2024 1813—16
Dated, Chandigarh the 25/6/2024

Subject: Request for bids for Annual Rate Contract for serving lunch during trainings cum review meetings of CSACS and making arrangement thereof.

CSACS intends to invite the quotations for Annual Rate Contract for serving lunch during trainings cum review meetings of this office and making arrangement thereof. It is requested to submit competitive rates for providing following services/job/items: -

Sr. No	Particulars	Specifications	Amount	GST amount with %
01	Arrangement of Training cum review meeting	<ul style="list-style-type: none">➤ Morning Tea with snacks➤ Lunch:- 3 Salad+ 1 Soup + 2 Paneer N Mushroom+ 2 Vegetable N Dal+1 Pullao + 1 Raita+ Assorted Roties Mix +2 sweet N Dessert + Water➤ Evening Tea with Biscuits/ Cookies➤ Venue with sufficient space maintaining social distance.		
	Total amount			
02	Audio Visual arrangement	<ul style="list-style-type: none">➤ Projector➤ Mike➤ Sound system		
	Total amount			
*NOTE				
Date of Training	Intimation regarding date and number of participants will be provided 07 days prior to the date of program.			
Tenure of Rate Contract	Initially for a period of one year, which will be extendable upto 3years on yearly basis subject to satisfactory performance.			
Payment	Within due course of time. Penalty @ 10% of bill amount will be levied in case material/items not found according to our requirement (as cited above) and Satisfaction.			
❖ The food items must be fresh and packed items must have a valid expiry date.				

Terms and Conditions

01. BID PRICE

- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.
- The rate of taxes to be charged (if any) shall be clearly mentioned.

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02. Each bidder shall submit only one bid.

03. VALIDITY OF BID

Bid shall remain valid for a period of not less than 90 days after the deadline date specified for submission.

04. EVALUATION OF QUOTATION

The CSACS shall evaluate and compare the bids determined to be substantially responsive i.e. which

- Are properly signed; and
- Conform to the terms and conditions and specifications.
- The quotations would be evaluated for all the items together.
- **The vendor should have TIN/ Service tax registration number and the same should have been reflected on letter head.**

05. AWARD OF CONTRACT

The CSACS will award the contract to the bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated rates.

- a. Notwithstanding the above, the CSACS reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
 - b. The bidder whose bid is accepted will be notified of the award of the contract by the CSACS prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
06. You are requested to provide your offer latest by 01.30 P.M hrs. on **09/07/24** Mentioning **“FOR ARC of Making Arrangements of Training cum Review Meetings of CSACS”** on envelope.
07. If provided personally, suppliers are requested to drop quotation in quotation box lying at the reception.

We look forward to receiving your quotations and thank you for your interest in this Project.


For **Project Director**

Address: **Chandigarh State AIDS Control Society,
International Hostel, Sector-15A, Chandigarh.**

Tel. No. **2544589, 2544563**